

**Crofton Community Association (CCA)**  
**Annual General Meeting – VIA EMAIL due to the**  
**current Covid 19 restrictions - 26<sup>th</sup> April 2021**

Please find on the front pages of this website:-

- (a) A report submitted by the CCA Vice Chairman with a summary of the Association's business for the last year.
  
- (b) A list of the nominations received to serve on the CCA Committee.
  
- (c) We are currently still awaiting an Independent Examination of the CCA accounts. These have been delayed due to operational issues at our Independent Auditors. As soon as these have been received and approved by the Full Council a summary will be posted on the website and any CCA member may ask for a copy of the Independently Examined Accounts.

If any CCA member has any questions please do not hesitate to contact the office via email at [ccamanager1@googlemail.com](mailto:ccamanager1@googlemail.com).

**Government Roadmap and planned re-opening**

In line with the Government's road map, many children's groups have currently restarted and on May 17<sup>th</sup> we look forward to adult groups returning. Following this if the Government's road plan goes to schedule we should be able to re-open fully on June 21<sup>st</sup>.

We look forward to seeing you all again soon.

Nicky Rayner (CCA Manager) 26.04.21

**CROFTON COMMUNITY ASSOCIATION (CCA)**  
**VICE CHAIRMAN'S REPORT FOR FY 2020/2021**

The past year has been such a challenge for us as a country due to the Covid Pandemic. The Government instigated lockdowns and restrictions have affected every business and organisation across the UK and the CCA charity is no exception. We had to close the doors of the Centre for most of the past 12 months and suspend group activities and meeting indoors. The centre manager and staff have been furloughed or part furloughed for most of the year but have continued to provide essential services to ensure the safety, security and essential caretaking and administrative needs of the Centre are maintained. Behind the scenes there has been an incredible effort by Nicky Rayner and all the staff to keep the "show on the road", both from a maintenance, governance and financial point of view and they are to be commended for all their efforts.

Very sadly in October 2020 our Chairman, John Guest died. John had been a long- standing member and Trustee of the Association and had been Chairman since May 2015. He worked tirelessly in this role and his expertise and leadership will be sorely missed. For many years prior to becoming Chairman he was the Association's Solicitor and a Holding Trustee for the Association.

Whilst the Centre was shut we decided to progress with a significant building improvement project. The very dated front entrance lobby, the reception and staff/manager's offices were all in need of modernising and had been in the budget and building improvement plan for some time. Working closely with our selected contractor the project was delivered to time and under budget which was quite an achievement given the constraints of lockdown. The end result is very pleasing and the automated entry doors in particular are a welcome improvement.

We start the new financial year in good shape considering that our revenues have been severely reduced this past year. This is in no small measure down to the diligence of the centre manager and staff but the provision of funding through the furlough scheme, various government grants (administered through Fareham Borough Council), a successful business interruption insurance claim and some limited income over the period have been critical in keeping us in good financial shape. Sadly, we had to make two part-time members of staff redundant as a direct result of shutdown, which was a difficult decision but necessary under the circumstances.

We were unable to hold an AGM in April 2020 and again this year as we are still unable to meet indoors. We have therefore decided to hold an online AGM on 26<sup>th</sup> April. Members are invited to visit the CCA Website and read the documents posted there, then e-mail any questions or comments they may have to the centre manager. A full council meeting will be held on the 28<sup>th</sup> April to discuss any matters arising from the online AGM and also endorse the proposed Trustees and volunteer committee members for the year ahead. As always we are grateful to all those who have put their names forward as volunteers to give their time and expertise to support the charity and staff. We are always keen to recruit additional volunteers so if you know of anyone who might be interested in supporting our community

centre then please encourage them to get in contact with Nicky Rayner who will be happy to chat through what is involved.

On behalf of the CCA Trustees I would like to thank all those individuals and organisations involved in supporting the Association during this difficult time and for putting us in a strong, Covid-safe position ready to reopen and serve the community and our members once again. We look forward to welcoming you back.

Malcolm Lewis MBE  
CCA Vice Chairman  
26<sup>th</sup> April 2021

A	B	C	D	E	F	G	H	I
1								
2	<b>CROFTON COMMUNITY ASSOCIATION</b>					<b>AGM-Email 26.04.21</b>		
3	<b>NOMINATIONS RECEIVED TO SERVE ON COMMITTEE</b>							
4								
5	<b>Name</b>	<b>Mem No</b>	<b>Representing</b>	<b>Proposed By</b>	<b>Seconded By</b>	<b>Wishes to serve on Man. Cttee</b>	<b>Do you wish to stand as Chairman, Vice Chairman, Treasurer, Hon.Secretary, President ?</b>	
10	Mrs P. Lawton	685	Area of Benefit	J Holden	S Coleman	Yes	Lifetime Honorary President	
12	Mr M Lewis	2450	Area of Benefit	J Holden	S Coleman	Yes	Chairman	
14	Mrs J Holden	864	Area of Benefit	S Coleman	M Lewis	Yes	Hon. Secretary	
16	Ms A Hayes	504	Park Day Nursery	J Holden	M. Lewis	Yes		
18	Mr A Lewis	505	Crofton Shotokan	J Holden	M Lewis	Yes		
20	Mrs V Pugh	2945	Area of Benefit	M Lewis	J Holden	No		
22	Mrs J Wingate	237	Area of Benefit	M Williams	K Hockley	No		
24	Mrs S Coleman	14	Friday Yoga	J. Holden	M Lewis	No		
26	Mr M Williams	516	CADS	R. Lee	Barry Lee	No		
28	Mr M Harrison	TBC	Area Of Benefit	M Lewis	Jo Holden	No		
30	Mr A Hathaway	432	Crofton TT	J Cope	M Lewis	No		
32	Mrs V Melville	64	Lee Players	P Appleton	S Appleton	No		
34	FBC Rep		Cllr S Dugan			Yes		
35	FBC Deputy Rep		Cllr J Forrest					
37	Full Council	13 members - 5 quorum			Management Committee 6 Quorum = 2			